

ERGONOMICS EVALUATION

14-point observation form to help employees stay in the "Safety Zone!"

Company: Job: Department:		# Employees: Date: Safety consultant: Company contact:		
Observed frequent postures and movements that may cause injuries		Comments and observations	Helpful ideas to reduce and eliminate injury risks	
AWKWARD POSTURE	Х	COMMENTS	RECOMMENDATIONS	
Hands above head, elbows above shoulders 2 or more hours daily. Examples: lifting items, moving materials in awkward positions.				
Neck or Back bent >30° (no support or ability to vary posture), 2 or more hours daily. Examples: working at desk, assembly bench, welding.				
Squatting 2 or more hours daily. Examples: placing items on shelves, bending in catcher's position to sort materials.				
Working in static kneeling position 2 or more hours daily. Examples: installing carpet, fixing outlets.				



ICWGROUP Insurance Companies 14-point observation form to help your employees stay in the "Safety Zone!"

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HIGH HAND FORCE		Χ	COMMENTS	RECOMMENDATIONS
5	Pinching unsupported 2 lbs+ per hand or 4 lbs+ force per hand for 2 or more hours daily. Examples: carrying items without handles, blocks.			
	Gripping unsupported objects or 10 lbs force per hand for 2 or more hours daily. Examples: holding tools used to assemble parts.			
HIGHLY REPETITIVE MO	OTION	Χ	COMMENTS	RECOMMENDATIONS
7	Motion with neck, shoulders, elbows, wrists, hands, with little variation every few seconds, 2 plus hours daily. Example: assemblies.			
8	Intense typing 4 or more hours daily.			
REPEATED IMPACT		X	COMMENTS	RECOMMENDATIONS
9	Hammering with hand (heel/base of palm) or knee more than 10x/hr or 2 hours daily. Examples: installing parts, using knee-kick and assembly work.			



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FRE	QUENT, AWKWARD	LIFTING	Х	COMMENTS	RECOMMENDATIONS
10		Lifting 75lbs or more upward, 1x/day or 55lbs or more 10x/day. Examples: working in warehouses, job sites, car repairs.			
11		Lifting 10 lbs or more 2x/min and 2 or more hours daily. Examples: manufacturing plant or job site, delivery vehicle.			
12		Lifting 25lbs or more above shoulders, below knees or at arms length, more than 25x/day. Examples: factory work, warehouses, job sites.			
HAI	ND ARM VIBRATION		Х	COMMENTS	RECOMMENDATIONS
13		Using impact wrenches, jack hammers, drills, chain saws, tools with high vibration more than 30 minutes daily.			
14		Using circular saws, sanders, jigsaws, hand tools with moderate vibration levels, 2 or more hrs/day.			
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